**Booking Form for Advisor Training**

**Tuesday 14th November 2023 & Thursday 16th November 2023**

Company:

Title: First Name: Surname:

**Personal Details**

 ***SAMEE and Celtrose are committed to ensuring that reasonable provision is made for people with disability, health or medical conditions and to provide whatever support we can for your additional needs.***

**Cancellation and Amendment**

Do you have any Disability and/or Learning Difference that could affect you during the training? Yes No

What reasonable adjustments do we need to put in place?

Postcode

Address

Email Address:

Telephone Number (Work):

Telephone Number (Mobile):

Proforma Number (If required for invoice. Invoices will be sent within 7 days of receipt of booking form):

Accounts Tel/Email:

Accounts Contact (Name):

**Disability, Learning Different and Additional Support**

**If due to circumstances beyond our control we have to make any changes to the training or how it is provided, we will notify you immediately. We will use reasonable endeavours to keep any changes to a minimum**

**Any services cancelled or amended by you or your company within two business days of the planned training will be subject to penalty charges up to 100% of the quoted amount**